

Customer Maintenance : Form B

(Change/Update related to : Stop Payment, Cheque Book, Statement, Passbook, Alerts, Balance, TDS Certificate, FD Advice, Interest Certificate, Account Activation, Service Request)



PLEASE USE BLOCK LETTERS.

*MANDATORY

For Bank Use only - Service Request No

Attach Self-Attested Documents Proof as per requirement. Please Carry Original Documents. (For Face To Face customer only)

I/We hereby request and authorise the Bank to initiate processing basis the provided instructions (Tick & Sign as applicable) Date:

DDMMYY

*CUSTOMER DETAILS : ☐ Saving Account ☐ Current Account ☐ NRE/NRO Account ☐ FD/RD Account

Customer Name : F I R S T M I D D L E L A S T

Customer ID : Account No. :

Branch Name :

Preferred Language of Communication: ☐ English ☐ Hindi ☐ Marathi ☐ Assamese ☐ Bengali ☐ Gujarati ☐ Kannada ☐ Malayalam ☐ Oriya ☐ Punjabi ☐ Tamil ☐ Telugu ☐ Others

STOP PAYMENT & CHEQUE BOOK REQUEST

☐ Stop Payment of Cheque

Cheque Number	Cheque Date	Reason for Stop Payment
	DDMMYY	
	DDMMYY	
	DDMMYY	
Cheque Series	to	

☐ Re-issuance of Cheque Book:

Cheque book will be dispatch to the mailing address.

Number of Cheque Book/s to be issued:

Savings Accounts : 10 leaves per cheque book

Current Accounts : 20(Aspire,signature,insignia)

50(Mass) Leaves per cheque book

Signature of Applicant 1

Signature of Applicant 2

Signature of Applicant 3

STATEMENT/PASSBOOK/ALERTS RELATED

☐ Passbook ☐ Statement required: from DDMMYY to DDMMYY

Alerts Registration* ☐ SMS ☐ Email Alerts De-Registration ☐ SMS ☐ Email

Mandatory/regulatory alerts will be triggered to your e-mail ID and mobile even without registration.

*1. Regulatory mandated alerts will be sent to your E-mail Id and Mobile and cannot be de-registered

2. Non-mandatory transactional alerts shall be sent for transactions above Rs.2000 for savings a/c and Rs.5000 for current a/c.

Email Statement ☐ Weekly ☐ Monthly* ☐ Quarterly ☐ Yearly

*Register for FREE monthly EMAIL Statement. All accounts linked to Customer ID of the 1st Applicant will be registered for E-statements on the email id mentioned and physical statements will not be sent)

SERVICE REQUEST

☐ Please link my RBL BANK Credit card (Only mention Last two Digit of Credit Card) To the account mentioned above.

☐ Bankers Verification ☐ Signature ☐ Photo ☐ address Purpose

☐ Cancellation : Demand Draft/Bankers Cheque Drawn on DD/BC No. (Please enclose original demand draft/banker's cheque) Dated DDMMYY Amount Favouring

☐ Confidential report ☐ Paid cheque report

☐ Credit confirmation for the period - Purpose

☐ Debit card PIN request (Only mention Last four Digit of Debit Card) ☐ ATM PIN Reason for Reissue

BALANCE / TDS CERTIFICATE / FD ADVICE RELATED / INTEREST CERTIFICATE

☐ Balance Confirmation Certificate (For the mentioned account) Date DDMMYY

☐ Issuance of TDS Certificate/Duplicate TDS certificate for financial year - Quarter ☐ Q1 (Apr - Jun) ☐ Q2 (Jul - Sep)

☐ Issuance of Interest certificate for financial year - ☐ Q3 (Oct - Dec) ☐ Q4 (Jan - Mar)

☐ Duplicate FD Advice Account 1 Account 2

Date: DDMMYY

ACKNOWLEDGEMENT

Customer ID/Account No.

Customer Name

Request related to:

Service Request

Branch Stamp & Signature of Official

ACTIVATION OF DORMANT ACCOUNTS (Self attested proof to be provided)

☐ I / We agree to maintain the required Balance after the account is activated. I / We understand that separate request will be required for activation of accounts held in joint capacity

Activation of Dormant Account ☐ ID Proof ☐ Address Proof

(Please tick reason for account being dormant/ inactive)

☐ Account not in use ☐ Change of Residential Status ☐ Corporate salary account - Employer Change ☐ Transfer to another location (business/customer/branch)

☐ Business Terminated ☐ Availed Loan /Limit from another Bank ☐ Others _____

☐ Unfreeze above account for which KYC documents have been submitted as under: ☐ ID Proof ☐ Address Proof

Customer Current Profiler (For Individual Customers only)

*Educational Qualification ☐ Illiterate ☐ Undergraduate ☐ Graduate ☐ Post Graduate ☐ Professional ☐ Student

*Employment Type: ☐ Salaried ☐ Politician ☐ Self-employed ☐ Professional ☐ Housewife ☐ Retired ☐ Student ☐ Diplomat

☐ Unemployed ☐ Farmer ☐ Infant

*Occupation: ☐ Doctor ☐ CA/CS ☐ Lawyer ☐ Architect ☐ Engineer ☐ Consultant ☐ Service ☐ Agriculturist ☐ Others (Refer Annexure)

*Industry Type ☐ Manufacturing ☐ Construction ☐ NBFC ☐ Non Profit Organization ☐ Micro Enterprises ☐ Others Please refer annexure

(For Salaried/Self-employed/Diplomat)

*Source of Income/Fund ☐ Salary ☐ Business Income ☐ Investment Income ☐ Agriculture ☐ Dependent ☐ Fees/Commission/ Brokerage

*Gross Annual Income ☐ <=60 K ☐ 60 K - 1.2 Lakh ☐ 1.2 - 2 Lakh ☐ 2 - 3 Lakh ☐ 3 - 5 Lakh ☐ 5 - 10 Lakh ☐ 10 - 50 Lakh ☐ >50 Lakh - 1 Cr ☐ >1 Cr

Customer Current Profiler (For Non-Individual Customers only)

*Industry Type: ☐ Manufacturing ☐ NBFC ☐ Construction ☐ Non Profit Organization ☐ Micro Enterprises ☐ Others (Refer Annexure)

☐ If 'Others' fill Industry code as per Bank's KYC policy

*Source of Income/Fund: ☐ Business Income ☐ Investment Income ☐ Agriculture ☐ Others

*Annual Turnover: ☐ 0 - 5 Lakh ☐ 5 - 10 Lakh ☐ 10 - 25 Lakh ☐ 25 - 50 Lakh ☐ 50 Lakh - 1 Cr ☐ 1 - 5 Cr ☐ 5 - 25 Cr ☐ 25 - 50 Cr ☐ 50 - 100 Cr ☐ >100 Cr
(Avg. income for corp.)

This section is applicable for NRI Customers only. Please tick the applicable option and provide the details above.

☐ Face to Face ☐ Non-Face to Face

Note: In case you wish to change your address kindly submit Form A with required kyc document

POLITICALLY EXPOSED PERSON (PEP) DECLARATION

(PEP / Relative or Close Associate of PEP - ☐ Yes / ☐ No (Please tick Yes / No)

CUSTOMER DECLARATION

- I/We understand and declare that all the particulars filled in the form are true, correct, complete & up-to-date in all respects and no information is withheld.
- I/We agree not to share the card number, CVV, OTP, PIN, etc. to anybody including but not limited to Bank officials.
- I hereby state that I have no objection in authenticating myself with Aadhaar based authentication system and consent to providing my Aadhaar number, Biometric and/or One Time Password (OTP) data (and/or any similar authentication mechanism) for Aadhaar based authentication for the purposes of Re-KYC for updating my details with RBL Bank.
- I hereby submit voluntarily at my own discretion for KYC purposes, the biometric based e-KYC authentication or offline verification modes defined by UIDAI (aadhaar) to RBL Bank for the purpose of establishing identity/address proofs.
- I/We hereby declare that in case of any update in the documents submitted by me/us at the time of establishment of business relationship / account-based relationship and thereafter, as necessary
- I/ We shall submit to the Bank the update of such documents. This shall be done within 30 days of the update to the documents for the purpose of updating the records at the Bank's end.
- In case Deemed OVD is submitted for address change, I/We shall submit Officially Valid Documents with updated current address within a period of three months of submitting the deemed OVD for updating the same in the records of the Bank.
- I / we hereby consent to uploading the required information on CKYC Registry. I hereby grant my consent to download and store my records from CKYC Registry for the purpose of verification of my identity and address. I understand that my KYC Record includes my KYC Records /Personal information such as my name, address, date of birth, PAN number etc Signature of 1st Account holder (stamp- In case of Non Individual)

Note:

The changes requested would be effected in records of RBL Bank Limited ("RBL Bank") within reasonable period after the receipt of necessary supporting documents. Applicable charges shall be debited from the account mentioned. All deliverables will be sent to the your communication address as per the latest records available with RBL Bank. These terms and conditions shall be in addition to of the terms & conditions as displayed on the website: www.rblbank.com

Date

Place: _____

Signature of Applicant 1

Signature of Applicant 2

Signature of Applicant 3

(For Branch Use Only)

Branch Code

Date

I hereby certify that the customer's signature has been verified from Bank's records and is found to be true as per the operating mandate.

(Sign Verification to be done by SDA / SDA Authoriser / ISM / SDM / CSA / Sr. CSA / BM)

Maker Name: _____ Emp Code Designation _____ Sign: _____

(SDA / SDA Authoriser / ISM / SDM / CSA / Sr. CSA)

Checker Name: _____ Emp Code Designation _____ Sign: _____

(SDA Authoriser/Sr. CSA/SDM/BM)



Dedicated team of phone banking officers available 24X7 - Call us on: +91 022 6115 6300



Email us at :
For Resident/Non Individual Customers: customercare@rblbank.com
For Non Resident Customers: nribanking@rblbank.com

Website :
www.rblbank.com



SMS Banking :
Type **HELP** & send to **9223366333** for all SMS Banking Enquiries



MoBank :
Scan here to download the latest version of RBL MoBank mobile banking app



WhatsApp Banking :
Scan here to download the latest version of RBL WhatsApp mobile banking app or message on 84335 98888

Login to Internet Banking:
www.rblbank.com and enjoy easy access to your account