

### Process for Release of Title Documents to Legal Heir(s)

In an event of death of any of the Property Owner(s) of the immovable/movable property mortgaged/hypothecated/pledged with RBL Bank, following documents will be required to be submitted by the legal heirs of the deceased property Owner(s):

- (i) Request Letter in the prescribed format (Annexure I);
- (ii) Copy of death certificate of deceased property owner.
- (iii) Self-attested KYC documents of the property owners including the legal heirs.
- (iv) Notarised copy of Probate of the Will issued by competent court or copy of Letter of Administration or Succession Certificate.
- (v) In an event all legal heir/s jointly authorised one of the legal heirs to collect the title documents from the Bank, such authorisation should be given vide a Power of Attorney (POA), specifically authorising collection of original title documents from RBL Bank;
- (vi) POA executed outside India should be attested by authorised office of the Indian Embassy/Indian Consulate. The POA is then sent to India where the Attorney signs the POA on the last page. The POA then needs to be stamped and notarised by the Notary Public in India.
- (vii) In case any of the legal heirs is relinquishing their right in favour of other surviving owner, the letter of relinquishment/deed of relinquishment should be submitted.

Note: All property owners must visit RBL Bank branch personally along with an original proof of identity.

## ANNEXURE I

Date: \_\_\_\_\_

To,  
The Branch Manager  
RBL Bank Limited  
\_\_\_\_\_ Branch

Dear Sir/Madam,

**Subject: REQUEST FOR RELEASE OF ORIGINAL PROPERTY DOCUMENTS PERTAINING TO LOAN ACCOUNT – \_\_\_\_\_ IN CASE OF DECEASED PROPERTY OWNER**

1. I/ We, \_\_\_\_\_ & \_\_\_\_\_, would like to inform RBL Bank that Shri/Smt. \_\_\_\_\_, has died on \_\_\_\_\_.
2. The deceased is the owner of the property situated at \_\_\_\_\_ and the said property is currently mortgage with RBL Bank as security for the Loan Account Number[\_\_\_\_\_].
3. The deceased property owner has left behind following legal heirs, and their names along with relationship with the deceased and addresses are given below.

S.No	Name	Relationship	Father's Name/Spouse Name	Address

**Or**

3. The deceased left behind a Will dated \_\_\_\_\_ bequeathing the aforesaid property in favour of \_\_\_\_\_ and a notarised copy of probated Will is submitted along with the originals for verification at the branch.
4. I/ We hereby submit photocopy of the Death Certificate of the deceased owner issued by \_\_\_\_\_ along with the originals for verification at the branch.
5. I/ We note to give all other documents, as required by the Bank for release of the title documents.
6. I/ We request to Bank to handover the original documents to us.

Yours Sincerely,

Name of legal heirs	Signature