

Time Norms

Cash Payment	8 To 15 Minutes
Receipt of Cash (Depending upon denomination of notes)	10 To 20 Minutes
Issuance of DD/PO/Term Deposit Receipt	15 to 25 Minutes
Payment of Term Deposit Receipts	15 to 20 Minutes
Updating of Pass Book (For a few entries)	5 to 15 Minutes
Savings Account Opening (Form Filling)	20 to 25 Minutes
Collection of Cheque	Local- 2 to 3 working days Outstation- 10 to 14 working days
Statement of Accounts	5 To 10 Minutes

Business Hours

Monday To Friday	
1 st , 3 rd & 5 th Saturday	
Sundays, 2 nd & 4 th Saturday	Holiday

Cash Timings

Monday To Friday	
1 st , 3 rd & 5 th Saturday	
Sundays, 2 nd & 4 th Saturday	Holiday

Locker Operations Timings

Monday To Friday	
1 st , 3 rd & 5 th Saturday	
Sundays, 2 nd & 4 th Saturday	Holiday

Clearing Timings

Monday To Friday	
1 st , 3 rd & 5 th Saturday	
Sundays, 2 nd & 4 th Saturday	Holiday

NOTE:

- 1) Timing for Acceptance of ASBA Application on Last Day/Date of IPO: 2PM